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DEPARTMENT OF THE ARMY  
1<sup>st</sup> Squadron, 3<sup>rd</sup> Armored Cavalry Regiment  
TIGER BASE, IRAQ 38S FT 985940

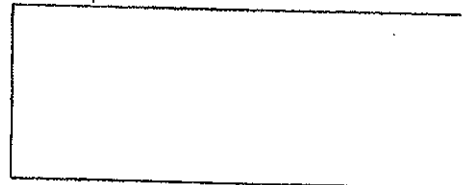
AFZC-R-I-S-3

03 NOVEMBER 2003

## MEMORANDUM FOR RECORD

SUBJECT: Standard Operating Procedures for Tiger Base Detention Center

1. Bringing detainee to Base compound/ entering Base compound
  - a. Notify Tiger X-Ray Immediately when detainees are picked up.
  - b. Always utilize the 5 S's (search, segregate, silence, speed, secure)
  - c. Have detainees blindfolded and zip tied for movement.
  - d. Capturing unit will conduct a thorough search of all detainees.
  - e. Capturing unit will complete two copies of DA form 5976. One form is worn by the detainee, the other form will be given to the S2 representative.
  - f. Notify Tiger X-Ray when detainees are inbound.
  - g. Tiger X-Ray will notify S-2, and the guard force NCOIC.
  - h. All personal items and captured weapons will be handed over to the S-2 with a detailed description of who, what, where, and how the items were confiscated.
  - i. A representative from the capturing unit will remain with the detainees until released by the guard NCOIC.
2. Guard Force Responsibilities
  - a. Guards will do a thorough search of all detainees and vehicles.
  - b. Guard detail will inventory personal items on DA 4137 (2 copies) and maintain proper accountability of items.
  - c. One record of items will be placed in a sealed bag along with the items, the other record will be given to the S-2.
  - d. The bag of personal items will be tagged with the detainees serial number.
  - e. All detainees will be separated as the situation permits. They will not be allowed to speak to one another.
  - f. The NCOIC in conjunction with the CI/Interrogator team will determine when the detainees are given food and water.
3. Detention Center Battle Rhythm
  - a. The NCOIC will be overall responsible for ensuring each detainee is properly documented and serve as a liaison between the guard detail and S2/ CI sections.
  - b. Capturing unit representative back briefs the Battle Captain, who then sends report to the S-2.
  - c. Initial Screening of all detainees will be conducted by the guard force NCOIC.
  - d. Detainee Screening reports are then sent to the S-2.
  - e. The S-2 analyzes initial screening, then prepares INTREP for CI/Interrogator team.



- f. CI/Interrogator team conducts further Interrogation to collect intelligence from detainees.
  - g. Interrogation report is sent back to S-2 for analysis.
  - h. The S-2 determines further usefulness of detainee, and determines release time.
  - i. Upon release of detainees, the NCOIC will verify the identity of the detainees and ensure they receive their personal belongings
  - j. If detainees are to be released the NCOIC will escort them to their transportation, ensure they are properly logged out and notify the Battle Captain before they are released.
  - k. If detainees are to be transferred to Al Asad detention center (OBJ Webster) the NCOIC will ensure the guard accompanying the detainee has the DA5976, DA4137 and a copy of the interrogators summary report. He will also ensure that the guard has the detainee's personal belongings. The NCOIC will keep originals of all reports. He will ensure the detainees are properly logged out and notify the Battle Captain before they are released.
4. Personnel Tasking and Logistical Support
- a. The S-3 will ensure the detention center guard force is properly manned with a ratio of 5 detainees to one guard. The minimum is one NCO and one EM.
  - b. Guard shifts should be no longer than 6 hours.
  - c. The NCOIC will send a daily report to the S-3 of the number of detainees in the holding center.
  - d. The S-3 will coordinate with the S-4 to ensure that MREs and Water are being pushed to the Detention Center.
5. POC for this memorandum is Tiger S-2

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MAJ, AH  
Squadron XO

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